

Agenda for APC Meeting

Wednesday February 7th, 2018

Hope you can all join us for the call. Our call will begin at 2:00 Eastern, 1:00 Central, 12:00 Mountain, and 11:00 Pacific.

Minute Taker: Kasia Panczyszyn

Attended:	Absent:
Kerryn deVerteuil	Cindy Arnold
Kathleen Blessing	Cindy Swanson
Karen Smith	
Miranda Schober	
Caleb Ross	
Kasia Panczyszyn	
David Benson	
Marie Stark	
Baron Brown	
Trent Knoles	
Peter Hansen	

- Approval of the minutes from January 10, 2018.
 - Baron motioned to approve. David seconded. All in favor of approving.
 - Karen will submit the approved minutes to Maria at IFTA Inc.
- Southeast Vacancy
 - Cindy sent out an email requesting bio's from previous candidates that were interested, but did not get any responses. Cindy will send an email to Debbie M. to advertise the opening for APC.
- 2018 Workshop Planning
 - Location still unknown
 - A Survey(pick your top 10 topics) was sent out on Tues Feb 6th. REMINDER- please complete by next Tuesday Feb 13th.
- Sub-Committees Updates:
 - Final edits need to be done by Feb 28th.
 - Best Practices – Peter/Kathy – no update
 - New Member Guide – Miranda/Dave: does anyone have any suggestions for closing remarks? Karen S. suggested looking at other committee's new member guides. Miranda will look into it.
- Board Meeting Update (given by Trent)
 - At January Board meeting they voted on new members and committee liaisons etc. See IFTA website for details of new members.
 - Trent and Cindy A. retained positions on APC.
 - IFTA Inc. updated on server. IFTA has rented another location specifically for the server. It is a location separate from the IFTA office. Data is secure and this facility specializes in the storage of this type of equipment.

- REMINDER: Annual report needs to be updated by March 1, 2018. Remember to update contact information for your jurisdiction.
 - REMINDER: Any questions for the Annual Business meeting please let your Commissioner know.
- Ballots:
 - Ballot regarding: “P1030 U.S. and Canadian Funds Transfers” requesting to be changed? to short track ballot.
- Other Business
- Next meeting: March 14, 2018.